

**REDDING RANCHERIA
TRIBAL GOVERNMENT POLICIES**

Chapter TP 3-200

Enrollment Committee

June 8, 2010

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SECTION 1: PURPOSE

The purpose of this policy is to establish the Redding Rancheria Tribal Enrollment Committee as set forth in the Redding Rancheria Enrollment Procedures Act of 2009 (Enrollment Ordinance).

SECTION 2: BACKGROUND AND INTENT

Tribal Council has authorized the establishment of the Redding Rancheria Tribal Enrollment Committee. This committee is established to assist the Tribal Council in carrying out its responsibilities to provide quality services to the Tribal Membership and to develop, maintain and protect the assets and interests of the Tribe. The primary role of this committee is to oversee the Tribal Member enrollment process.

SECTION 3: DEFINITIONS (Reserved)

SECTION 4: DELEGATED AUTHORITY (Reserved)

SECTION 5: AUTHORIZED PROGRAMS AND SERVICES (Reserved)

SECTION 6: COMMITTEE PURPOSE AND SCOPE

The Redding Rancheria Tribal Enrollment Committee serves in an advisory capacity to the Tribal Council by overseeing the Tribal Member enrollment process.

The Enrollment Committee oversees all aspects of the enrollment process, including:

- (a) Reviewing new applications for enrollment;
- (b) Determining if adequate documentation of status has been provided; and
- (c) Making recommendations to Tribal Council to approve or disapprove specific enrollment applications.

The Enrollment Committee shall also undertake any other duties and responsibilities as developed and approved by the Tribal Council.

SECTION 7: COMMITTEE MEMBERSHIP

The committee is appointed by Tribal Council and consists of Tribal Members. There is no set length of term; members serve for as long as they are interested in actively participating on the committee. There shall be an effort to have representation from each family.

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SECTION 8: QUORUM

For the purpose of conducting committee business and voting, a quorum shall consist of a simple majority of committee members.

SECTION 9: VACANCIES

In the event of a vacancy on the committee, the Tribal Council shall appoint a new representative.

SECTION 10: MEETINGS

The Enrollment Committee shall meet in accordance with the Enrollment Procedures Act of 2009 whenever enrollment applications are received by the Enrollment Office.

SECTION 11: ASSIGNMENT OF LEAD STAFF

Lead staff for the Redding Rancheria Enrollment Committee is the Senior Director of Program Services.

SECTION 12: COMPENSATION

Unless otherwise provided by the Tribal Council, the compensation of committee members for attending meetings shall be at the regular Tribal Council rate.

SECTION 13: SEVERABILITY

If a court of competent jurisdiction finds any provision of this policy to be invalid or illegal under applicable Tribal and/or federal law, such provision shall be severed from this policy and the remainder of this policy shall remain in full force and effect.

Legislative History:

Originally Adopted by Tribal Council Resolution #036-05-14-08, dated May 14, 2008.

Amended by Tribal Council Resolution #061-06 -16 -09, dated June 16 , 2009.

Amended by Tribal Council Resolution #030-06-08-10, dated June 8, 2010.