

**REDDING RANCHERIA
TRIBAL GOVERNMENT POLICIES**

Chapter TP 3-100

Elections Committee

June 16, 2009

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SECTION 1: PURPOSE

The purpose of this policy is to carry out the duties and responsibilities of the Redding Rancheria Tribal Elections Committee as set forth in the Election Ordinance and Article VI of the Constitution.

SECTION 2: BACKGROUND AND INTENT

Tribal Council has authorized the establishment of the Redding Rancheria Tribal Election Committee. This committee is established to assist the Tribal Council in carrying out its responsibilities to provide quality services to the Tribal Membership and to develop, maintain and protect the assets and interests of the Tribe. The primary role of this committee is to provide for membership participation and involvement in Tribal Government through the election of Tribal Council members.

SECTION 3: DEFINITIONS (Reserved)

SECTION 4: DELEGATED AUTHORITY (Reserved)

SECTION 5: AUTHORIZED PROGRAMS AND SERVICES (Reserved)

SECTION 6: COMMITTEE PURPOSE AND SCOPE

The Redding Rancheria Tribal Election Committee serves in an advisory capacity to the Tribal Council by overseeing the annual elections process for Tribal Council.

The Elections Committee oversees all aspects of the Tribal Council elections process, including:

- (a) Overseeing nominations at the General Membership meeting in June of each year;
- (b) Recommending election dates, plans and improvements to the process to the Tribal Council;
- (c) Recommending to the Tribal Council the wording and appearance of ballots to be used for voting;
- (d) Mailing ballots to voters;
- (e) Staffing of the voting location on election day;
- (f) Verifying the eligibility of all voters;

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- (g) Collecting ballots;
- (h) Counting votes;
- (i) Posting announcements of the vote count at the conclusion of voting; and
- (j) Staffing the process for election of positions on Tribal Council.

The Elections Committee shall also undertake any other duties and responsibilities as developed and approved by the Tribal Council.

SECTION 7: COMMITTEE MEMBERSHIP

The committee is composed of a minimum of three members, as set forth in Article VI of the Constitution. All Redding Rancheria Tribal Members who are at least eighteen years of age are eligible to serve on the Elections Committee. Members are nominated at a General Membership meeting and serve a one year term.

SECTION 8: QUORUM

For the purpose of conducting committee business, a quorum shall consist of a simple majority of committee members.

SECTION 9: VACANCIES

In the event of a vacancy on the committee, an alternate shall be selected by the committee to fill the remaining period of the term.

SECTION 10: MEETINGS

The annual cycle of Election Committee meetings begins with the nomination of Tribal Council candidates, continues through the election cycle and concludes with the seating of Tribal Council members. Other times of the year, the Elections Committee meets on an "as needed" basis.

SECTION 11: ASSIGNMENT OF LEAD STAFF

The Tribal Member Benefits Coordinator shall operate as lead staff for the Redding Rancheria Elections Committee.

In the event that the Tribal Member Benefits Coordinator position is held by a Tribal Member, a non-Tribal Member will be designated or appointed as lead staff for election purposes.

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SECTION 12: COMPENSATION

Unless otherwise provided by the Tribal Council, the compensation of committee members for attending meetings shall be at the regular Tribal Council rate.

SECTION 13: SEVERABILITY

If a court of competent jurisdiction finds any provision of this policy to be invalid or illegal under applicable Tribal and/or federal law, such provision shall be severed from this policy and the remainder of this policy shall remain in full force and effect.

Legislative History:

Originally Adopted by Tribal Council Resolution #036-05-14-08, dated May 14, 2008.

Amended by Tribal Council Resolution #059-06-16-09 dated June 16, 2009.